

STAFF REPORT



ITEM NO. 5 CITY OF OCEANSIDE

DATE: December 18, 2013
TO: Honorable Mayor and City Councilmembers
FROM: Public Works Division
SUBJECT: **PURCHASE ORDER FOR SIX VEHICLES FOR THE POLICE DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$154,690 to Mossy Nissan of Oceanside for six used vehicles for the Special Enforcement Section of the Police Department and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine a) if the vehicle type is still needed, b) is there a cheaper alternative, c) what type of vehicle is required and d) does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Exhibit A have reached the end of their service life due to age, mileage, condition and lifetime maintenance cost.

ANALYSIS

Request for Bids were sent out to several vendors for the purchase of the six used vehicles and Mossy Nissan of Oceanside was the low bidder. Used car businesses make it extremely difficult for vendors to hold specific vehicles without a commitment to buy from the time bids are submitted until City Council approval. Typically only one or two bids are received. City staff may not be able to purchase the exact vehicles listed but will purchase similar vehicles if necessary. Mossy Nissan's bid price per vehicle is in line with the Kelly Blue Book prices and staff believes the bid price offered is fair and reasonable and it is unlikely that additional bids would result in lower vehicle costs.

Exhibit A lists the vehicles to be replaced, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The Police Department is retiring six vehicles. The total cost of the six used vehicles to be purchased is \$166,690 which is fully funded in the Fleet Replacement Fund (620609831.5705).

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$154,690 to Mossy Nissan of Oceanside for six used vehicles for the Special Enforcement Section of the Police Department and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

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SUBMITTED BY:

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City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager

H. Kiel Koger, Maintenance and Operations Manager

Frank McCoy, Police Chief

James R. Riley, Financial Services Director

Exhibit A

MSL

HK

FCM

JR

**EXHIBIT A
VEHICLE PURCHASES**

VEHICLE TO BE PURCHASED		VEH #	YEAR	MAKE	MODEL	MILEAGE	VENDOR (PO Needed)	MOSSY NISSAN	IN HOUSE BUILD	TOTAL COST
2013 NISSAN MAXIMA SV		PD692	2006	Hyundai	Sonata	87,209		\$24,032	\$2,000	\$26,032
2013 NISSAN MAXIMA SV		PD721	2007	Buick	Lacrosse	85,262		\$24,032	\$2,000	\$26,032
2013 NISSAN PATHFINDER		PD792	2007	Chevrolet	Blazer	90,206		\$30,447	\$2,000	\$32,447
2013 FORD F150		PD846	2008	Ford	Explorer	100,748		\$29,864	\$2,000	\$31,864
2013 DODGE GRAND CARAVAN SXT		PD863	2008	Chevrolet	Uplander	65,112		\$22,283	\$2,000	\$24,283
2013 KIA OPTIMA		PD869	2008	Nissan	Altima	86,363		\$24,032	\$2,000	\$26,032
Total All Police Vehicles								\$154,690	\$12,000	\$166,690