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DATE: December 18, 2013  
TO: Honorable Mayor and City Councilmembers  
FROM: Public Works Division  
SUBJECT: **PURCHASE ORDER FOR ONE NEW STREET SWEEPER FOR THE PUBLIC WORKS DIVISION**

**SYNOPSIS**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$230,803 to Mar-co Equipment Company of Pomona for one new street sweeper for the Public Works Division and authorize the Financial Services Director, or designee, to execute the purchase order.

**BACKGROUND**

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine a) if the vehicle type is still needed, b) is there a cheaper alternative, c) what type of vehicle is required and d) does the vehicle still have any useful life.

After careful review, it was determined that the 2002 Tymco street sweeper (WD 52) listed on Exhibit A has reached the end of its' service life due to age, mileage, condition and lifetime maintenance cost.

**ANALYSIS**

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code chapter 28 A.

Exhibit A lists the vehicles to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle and total vehicle cost.

**FISCAL IMPACT**

The Public Works Department is retiring WD52, a 2002 Tymco street sweeper. The vehicle has collected sufficient funds to pay for its replacement, which will be paid for out of the Fleet Replacement Fund (620609831.5705). This vehicle is not being

refurbished like the four other street sweepers earlier in the year. The chassis (engine, frame) is in very poor shape so refurbishment was not an option. The replacement costs were not obtained through a competitive bid process but were sole-sourced. All existing street sweepers utilize Tymco equipment and Mar-Co is the only distributor of Tymco in the Southern California area.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

Purchases should be made according to the procedures set forth in chapter 28A of the city code.

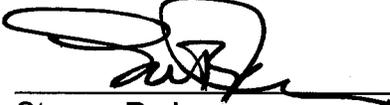
**RECOMMENDATION**

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$230,803 to Mar-co Equipment Company of Pomona for one new street sweeper for the Public Works Division and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

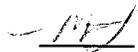
  
\_\_\_\_\_  
Jeffery Hart  
Fleet Supervisor

SUBMITTED BY:

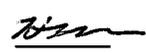
  
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Steven P. Jepsen  
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager



Hans K. Koger, Maintenance and Operations Manager



James R. Riley, Financial Services Director



Attachments:

Exhibit A

**EXHIBIT A**

**VEHICLE PURCHASES**

VEHICLE TO BE PURCHASED	VEHICLE TO BE REPLACED			VENDOR	IN HOUSE BUILD	TOTAL COST
	VEH #	YEAR	MILEAGE			
2013 Tymco Street Sweeper	WD52	2002	69009	\$230,803	\$1,000	\$231,803
<b>Total Public Works Department</b>				<b>\$230,803</b>	<b>\$1,000</b>	<b>\$231,803</b>