ITEM NO. 26

CITY OF OCEANSIDE

MEMORANDUM

TO: Members of the City Council

FROM: Mayor Jim Wood

DATE: February 11, 2014

SUBJECT: **Tentative Itinerary for Fuji, Japan Delegation for Visit of March 25 - 29**

In order to host the three person delegation that is coming from our Sister City of Fuji, Japan, I am proposing that the following items be made available:

-providing staff resources as needed
-providing use of City vehicle and available driver during their stay in Oceanside
-nominal funds for lunches when hosting the delegation

The three representatives will be staying in the City of Oceanside. My office has been informed that the members are in contact with Jim Schroder, a former member of the Oceanside Sister City Foundation, and are making their lodging arrangements with Mr. Schroder's assistance.

I have also been informed that one individual from the visiting delegation will be acting as the translator for the group while here in the United States.

As for their request for an itinerary, my office is assisting with the coordination of having them visit the following locations during their stay in our City:

-visiting with the Mayor and Councilmembers on March 25 at 10:00 AM

-visiting various departments at City Hall, Fire Station 7, Oceanside Police Department, Harbor, Water Desalination plant, Parks & Recreation facilities

-meeting with representatives from the Oceanside Chamber of Commerce, California Welcome Center, MiraCosta College, Cal State San Marcos, Camp Pendleton, Mission San Luis Rey, Oceanside Museum of Art, Surf Museum

-March 29 will be open to free time for the delegation to explore Oceanside on their own

A more complete itinerary will be forthcoming in the next week or so.