



ITEM NO. 10

STAFF REPORT

CITY OF OCEANSIDE

DATE: March 5, 2014

TO: Honorable Mayor and City Councilmembers

FROM: Police Department

SUBJECT: **RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH NORTH COUNTY LIFELINE IN THE AMOUNT OF \$12,000 FOR THE 2014 ALTERNATIVE COURT TREATMENT PROGRAM**

SYNOPSIS

Staff recommends that the City Council adopt a resolution approving a Memorandum of Understanding with North County Lifeline which will reimburse the City up to \$12,000 for approved expenses for the 2014 Alternative Court Treatment Program, appropriating these funds to the Police Department; and authorizing the Chief of Police to execute the Memorandum of Understanding and all required documents.

BACKGROUND

North County Lifeline (NCLL) received grant funds from the California Department of Corrections and Rehabilitation Corrections Standards Authority for the Alternative Court Treatment (ACT) program to provide alternatives to detention for youth in North County. The goal of the ACT program is to reduce juvenile offending by offering an intensive treatment program for youth who are at risk of arrest as a result of behavior problems at school, home and/or in the community, or youth with first-time arrests for non-violent felony offenses. The 2014 ACT program is an MOU between OPD and NCLL, and is effective retroactively from January 1, 2014 through December 31, 2014.

ANALYSIS

OPD will partner with NCLL to provide law enforcement services. OPD will refer eligible youth age 12 to 17 to the ACT Program in accordance with the MOU. Additionally, OPD will provide an officer representing law enforcement to participate as a member of the ACT Community Assessment Panels and conduct truancy sweeps with the remaining funds. NCLL will reimburse OPD for the hourly-based salary of the officer participating in the Community Assessment Panels, and the overtime and benefits for the officers conducting the truancy sweeps. OPD will also provide arrest, demographic and recidivism data to NCLL, as necessary, to complete required reports and to evaluate the program's impact.

FISCAL IMPACT

The expenditure plan:

<u>Expenditure</u>	<u>Amount</u>	<u>Account #</u>
Hourly-based Salary for Officer on Community Assessment Panels	\$7,000	500503101.5105 S100727
Overtime for Truancy Sweeps	\$4,927	500501101.5120 S100727
Benefits for Truancy Sweeps	\$73	500501101.5207 S100727
Total Expenditures	\$12,000	

<u>Revenue</u>	<u>Amount</u>	<u>Account #</u>
Hourly-based Salary for Officer on Community Assessment Panels	\$7,000	500503101.4368.0009 S100727
Overtime for Truancy Sweeps	\$4,927	500501101.4368.0009 S100727
Benefits for Truancy Sweeps	\$73	500501101.4368.0009 S100727
Total Revenue	\$12,000	

NCLL will reimburse the City of Oceanside for approved expenses. OPD will track expenditures on a monthly basis and bill NCLL accordingly, as well as record the revenue in the assigned accounts. Reimbursement for the officer on the Community Assessment Panels will be deposited into revenue account 500503101.4368.0009 S100727 – Alternative Court Treatment. Reimbursement for the truancy sweeps will be deposited into revenue account 500501101.4368.0009 S100727. Although OPD did not spend the entire budget during the ACT 2013 Program, it is expected to do so during this grant period. If expenditures exceed the \$12,000 budget, the remaining expenditures will be charged out of OPD’s Investigation’s account 500503101.5105. There is no requirement for matching funds from the City of Oceanside.

COMMISSION OR COMMITTEE REPORT

The Police and Fire Commission will be advised of this matter at its quarterly meeting on April 17, 2014.

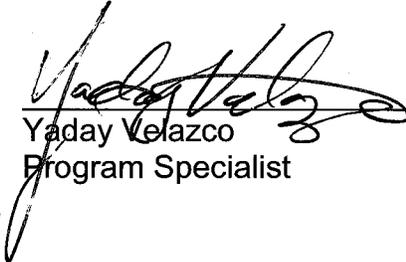
CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving a Memorandum of Understanding with North County Lifeline which will reimburse the City up to \$12,000 for approved expenses for the 2014 Alternative Court Treatment Program, appropriating these funds to the Police Department; and authorizing the Chief of Police to execute the Memorandum of Understanding and all required documents.

PREPARED BY:



Yaday Velazco
Program Specialist

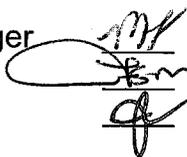
SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager
Frank S. McCoy, Chief of Police
James Riley, Financial Services Director



EXHIBITS/ATTACHMENTS

Attachment A – Resolution
Attachment B – Memorandum of Understanding

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH NORTH COUNTY LIFELINE FOR THE 2014 ALTERNATIVE COURT TREATMENT PROGRAM AND APPROVING THE EXPENDITURE PLAN AND APPROPRIATING THE NECESSARY FUNDS TO THE POLICE DEPARTMENT

WHEREAS, North County Lifeline received grant funds from the California Department of Corrections and Rehabilitation Corrections Standards Authority for the Alternative Court Treatment (ACT) program to provide alternatives to detention for youth in North County;

WHEREAS, the ACT program will reduce juvenile offending by offering an intensive treatment for youth who are at risk of arrest as a result of behavior problems at school, home or in the community, or youth with first time arrests for non-violent felony offenses;

WHEREAS, North County Lifeline will reimburse the Oceanside Police Department for law enforcement services provided during the grant period.

NOW, THEREFORE, the City Council of the City of Oceanside does resolve as follows:

SECTION 1. The memorandum of understanding with North County Lifeline is authorized.

SECTION 2. To approve the expenditure plan and appropriate the funds to the Police Department.

SECTION 3. To authorize City Manager Steve Jepsen, Police Chief Frank McCoy and/or their designees to sign and execute all documents required.

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1 PASSED AND ADOPTED by the City Council of the City of Oceanside, California,
2 this _____ day of _____, 2014 by the following vote:

3 AYES:

4 NAYS:

5 ABSENT:

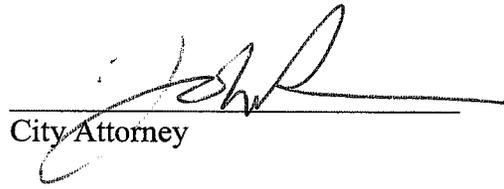
6 ABSTAIN:

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9 _____
MAYOR OF THE CITY OF OCEANSIDE

10 ATTEST:

APPROVED AS TO FORM:

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13 City Clerk

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City Attorney

26 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OCEANSIDE
27 AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH NORTH COUNTY
28 LIFELINE FOR THE 2014 ALTERNATIVE COURT TREATMENT PROGRAM AND
APPROVING THE EXPENDITURE PLAN AND APPROPRIATING THE NECESSARY
FUNDS TO THE POLICE DEPARTMENT



ALTERNATIVE COURT TREATMENT (ACT) PROGRAM
Memorandum of Understanding

BETWEEN

North County Lifeline, Inc.
 3142 Vista Way, Ste. 400
 Oceanside, CA 92056

and

Oceanside Police Department
 3855 Mission Avenue
 Oceanside, CA 92054

Lifeline's Alternative Court Treatment (ACT) Program is designed to reduce juvenile offending with emphasis on system improvement/reform and strategies for addressing disproportionate contact. ACT has created a community based system in North San Diego County that offers an alternative to detention/system involvement for youth ages 12 to 17. Youth and their families receive long-term (3-12 months) individual and family services to address each family's unique needs. The treatment plan is determined by a Community Assessment Panel comprised of Lifeline, law enforcement, Probation Department, and school staff based upon the nature of the youth's offense and the degree of dysfunction within the family.

The ACT Program fills a regional gap in services by creating a North County "base" to serve these youth and families, alleviating the need to travel back and forth to San Diego (a hardship for many families which contributes to the youth's risk of failure in fulfilling court requirements) and takes an innovative approach to juvenile diversion by offering more intensive services at the front end of the San Diego Comprehensive Strategy continuum. By providing more intensive services to address the causes of the youth's behavior within the *family context at or prior to the youth's first arrest*, the ACT Program aims to create permanent change for the youth, reducing juvenile offending and recidivism over a longer term.

ACT's umbrella of services includes:

- Restorative justice principles (community service, civic leadership, monetary restitution);
- Group and individual counseling for youth;
- Financial education and employment readiness for youth;
- Family counseling;
- Parent services, to include parenting classes, support groups, and coaching from a parent advocate with knowledge of the workings of the juvenile justice system; and
- Referrals to supportive wraparound services within the community for youth, parents, and other family members.

Lifeline and the ACT collaborative partner organizations will work together to identify, assess, treat and monitor the progress of 150 ACT Program youth annually.

More specifically, **Oceanside Police Department** will:

- Refer youth age 12 to 17 picked up by OPD to Lifeline's ACT Program.
- (Possibly) conduct periodic truancy and/or curfew sweeps targeting locations frequented by delinquent youth.
- Participate as a member of the ACT Community Assessment Panels, representing law enforcement.
- Communicate pertinent information regarding referred youth to Lifeline's ACT Program Supervisor.
- Provide input into Multi-disciplinary Team evaluations as requested.
- Provide arrest, demographic, and recidivism data to Lifeline to the extent allowed by applicable law, as necessary to complete required reports and evaluate program impact.
- Maintain confidentiality of client information obtained through service provision.

More specifically, **North County Lifeline** will:

- Provide direct services to include case management; individual, group and family therapy; youth financial education; family support groups; and restorative justice opportunities.
- Connect youth with community service and/or civic leadership projects through Lifeline or other community agencies.
- Maintain a network of community providers who can offer supportive wraparound services to ACT youth and families to maximize their ability to achieve long-term success.
- Adhere to all contract provisions set by the Correction Standards Authority and communicate contract information and requirements to Oceanside Police Department.
- Complete and submit required reports to the Correction Standards Authority on behalf of the ACT Program.
- Submit billing in accordance with CSA's requested timeframes.
- Reimburse Oceanside Police Department up to \$12,000 annually to perform as outlined above.
- Maintain confidentiality of client information obtained through service provision.

The terms and conditions of Lifeline's Contract #CSA 383-11 with the State of California Department of Corrections and Rehabilitation, Corrections Standards Authority County of San Diego are attached hereto for reference. It is expected and agreed that OPD will endeavor to adhere to requirements of this contract, specifically, the "Books and Records" accounting requirements in Exhibit A, Subparagraph E (Contracting Requirements), which requires Oceanside Police Department to:

Maintain adequate fiscal and project books, records, documents, and other evidence pertinent to the contractor's work on the project in accordance with generally accepted accounting principles. Adequate supporting documentation shall be maintained in such detail so as to permit tracing transactions from the invoices, to the accounting records, to the supporting documentation. These records shall be maintained for a minimum of three years after acceptance of the final grant project audit under the grant Agreement, and shall be subject to examination and/or audit by the CSA or designees, state government auditors or designees, or by federal government auditors or designees.

Make such books, records, supporting documentations, and other evidence available to the CSA or designees, the Department of General services, the Department of Finance, the bureau of State Audits, their designated representatives, and federal government auditors or designees, during the course of the project and for a minimum of three years after acceptance of the final grant project audit. The Contractor shall provide suitable facilities for access, monitoring, inspection, and copying of books and records related to the grant-funded project.

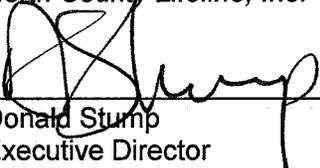
Claims are due to Lifeline by the 10th of every month. Claims that are submitted without appropriate backup documentation as required or requested will be held for reimbursement pending receipt from OPD of documentation which meets the parameters requested by Lifeline.

Oceanside Police Department agrees that it will have no entitlement to Lifeline's worker's compensation benefits.

This MOU will be effective from **January 1, 2014** through **December 31, 2014** and may be terminated at any time by either party upon thirty (30) days written notice. Lifeline's ability to fulfill the terms of this subcontract is based upon funding availability.

We, the undersigned, as authorized representatives of North County Lifeline and Oceanside Police Department, do hereby approve this MOU.

North County Lifeline, Inc.



Donald Stump
Executive Director

2/10/04
Date

Oceanside Police Department

Frank McCoy
Chief of Police

Date