

STAFF REPORT*CITY OF OCEANSIDE*

DATE: March 19, 2014

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **PURCHASE ORDER FOR SIX VEHICLES FOR THE CODE ENFORCEMENT DIVISION**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$144,953 to Downtown Ford of Sacramento for five Ford Fusions and one Ford F150 pickup truck for the Code Enforcement Division and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine a) if the vehicle type is still needed, b) is there a cheaper alternative, c) what type of vehicle is required and d) does the vehicle still have any useful life.

After careful review, it was determined that all of the vehicles listed in Exhibit A have reached the end of their service life due to lifetime maintenance costs and no longer being emission compliant. These vehicles do not have "Onboard Refueling Vapor Recovery" (ORVR) devices required by the EPA which would allow them to be able to refuel at a City fuel site. Because they don't have these devices, these vehicles must refuel at a commercial fuel network site outside of the City which charges retail prices.

ANALYSIS

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code Chapter 28A.

Exhibit A lists the vehicles to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle, and total vehicle cost.

FISCAL IMPACT

The Code Enforcement Division is retiring six vehicles. The total cost of the six new vehicles, including the in-house cost, is \$147,953 which is fully funded in the Fleet Replacement Fund (620609831.5705).

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$144,953 to Downtown Ford of Sacramento for five Ford Fusions and one Ford F150 pickup truck for the Code Enforcement Division and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:



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SUBMITTED BY:



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City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager



H. Kiel Koger, Maintenance and Operations Manager



Margery Pierce, Neighborhood Services Director



David Manley, Neighborhood Services Division Manager



James Riley, Financial Services Director



Exhibit A

**EXHIBIT A
VEHICLE PURCHASES**

VEHICLE TO BE PURCHASED	VEH #	YEAR/MAKE	MILEAGE	Downtown Ford	IN HOUSE BUILD	TOTAL COST
2014 Ford Fusion	CE4	2001 Ford Taurus	66,716	\$24,225	\$500	\$24,725
2014 Ford Fusion	CE17	2002 Ford Taurus	45,165	\$24,225	\$500	\$24,725
2014 Ford Fusion	CE18	2002 Ford Taurus	62,061	\$24,225	\$500	\$24,725
2014 Ford Fusion	CE19	2002 Ford Taurus	61,882	\$24,225	\$500	\$24,725
2014 Ford Fusion	CE20	2002 Ford Taurus	66,212	\$24,225	\$500	\$24,725
2014 Ford F150	CE14	2000 Chevrolet C1500	79,030	\$23,828	\$500	\$24,328
Total Code Enforcement Vehicles				\$144,953	\$3,000	\$147,953