



DATE: April 16, 2014
TO: Honorable Mayor and City Councilmembers
FROM: Public Works Department
SUBJECT: **PURCHASE ORDER FOR ONE SKID-STEER LOADER FOR THE PUBLIC WORKS DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$43,115 to Miramar Bobcat of San Diego for one S590 skid-steer loader for the Public Works Department; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine a) if the vehicle type is still needed, b) is there a cheaper alternative, c) what type of vehicle is required and d) does the vehicle still have any useful life.

After careful review, it was determined that the 2001 Caterpillar 228 skid-steer loader listed in Exhibit A has reached the end of its service life due to age, condition, and lifetime maintenance cost.

ANALYSIS

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code Chapter 28A.

Exhibit A lists the vehicle to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The Public Works Department is retiring SR, a 2001 Caterpillar 228 skid-steer loader. The total cost of the new vehicle, including the in-house cost, is \$43,615 which is fully funded in the Fleet Replacement Fund (620609831.5705).

COMMISSION OR COMMITTEE REPORT

Does not apply.

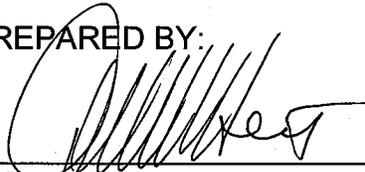
CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed \$43,115 to Miramar Bobcat of San Diego for one S590 Skid-Steer Loader for the Public Works Department; and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:



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SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Deputy City Manager



H. Kiel Koger, Maintenance and Operations Manager



James Riley, Financial Services Director



Exhibit A

**EXHIBIT A
VEHICLE PURCHASES**

VEHICLE TO BE PURCHASED	VEH #	YEAR/MAKE	Engine Hours	VENDOR (PO Needed)	IN HOUSE BUILD	TOTAL COST
2014 Bobcat S590 Skid-Steer Loader	SR	2001 Caterpillar 228	2,225	Miramar Bobcat	\$500	\$43,615
Total Public Works Vehicles				\$43,115	\$500	\$43,615