



DATE: August 6, 2014

TO: Honorable Mayor and City Councilmembers

FROM: Neighborhood Services Department

SUBJECT: **APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$79,544 TO OCEANSIDE TRANSPORTATION SERVICES, LLC. FOR THE SENIOR TRANSPORTATION TAXI SCRIP PROGRAM**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in the amount of \$79,544 to Oceanside Transportation Services, LLC, of San Diego for taxi scrip booklets; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

In 2006 the City began offering a taxi scrip program through Oceanside Transportation Services, LLC (dba Yellow Cab) for the City's seniors. TransNet, the half percent sales tax for local transportation projects, has provided for the expansion of transportation systems since 1988. In March 2008 SANDAG opened a competitive grant opportunity for local agencies that included support for senior transportation services. In 2009 the City of Oceanside was first awarded grant funds for the Solutions for Seniors on the Go transportation program for Fiscal Years 2009-10, 2010-11, and 2011-12. In 2012 SANDAG extended the grant dates through FY 2013-14 in order to expend all funds. In 2013 the City applied for and was awarded an additional round of funding through SANDAG for FY 2014-15. Additionally, in 2013 the City of Oceanside also applied for and was awarded funds for FY 2014-15 through The Department of Transportation, Caltrans New Freedom funding to support the Solutions For Seniors on the Go.

The senior transportation program is a comprehensive approach which includes a three-pronged method: senior shuttle service, taxi scrip subsidy, and volunteer driver service. One single service does not meet every senior's need. The taxi scrip service provides transportation to seniors who no longer drive themselves but have the mobility to ride independently to important scheduled appointments.

ANALYSIS

As part of the senior transportation program, the taxi scrip service allows seniors to purchase taxi booklets valued at \$20 for a subsidized price of \$7. The booklet revenue must remain as income to the program per grant requirements. Taxi scrip revenue for FY 2014-15 is estimated to be \$28,000, or 35 percent of the total taxi scrip program cost. The taxi scrip program serves the most mobile seniors in need of transportation, seven days a week at all hours.

FISCAL IMPACT

The Senior Transportation Program is budgeted for the three transportation services at a total operating cost of \$269,902 for FY 2014-15.

The Fiscal Year 2014-15 taxi scrip program of \$79,544 is supported by funds from the following three sources: TransNet Senior Mini Grant \$4,493; CalTrans New Freedom Grant \$22,146; and General Fund Match \$52,905. The \$79,544 contract amount will be charged to Senior Mini Grant (817130800212.5355); CalTrans New Freedom (817136800273.5355) and General Fund Match (935931101.5355) which have sufficient budgets available.

COMMISSION OR COMMITTEE REPORT

Does not apply.

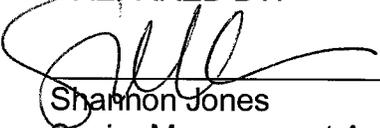
CITY ATTORNEY'S ANALYSIS

City Attorney analysis does not apply.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in the amount of \$79,544 to Oceanside Transportation Services, LLC, of San Diego for taxi scrip booklets; and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:



Shannon Jones
Senior Management Analyst

SUBMITTED BY:



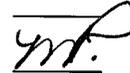
Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager

Margery Pierce, Neighborhood Services Director

James Riley, Financial Services Director





Attachment: Purchase Order



CITY OF OCEANSIDE REQUISITION FOR PURCHASE ORDER

Vendor Information

Vendor #: 272857

Vendor Name: Oceanside Transportation Services

Address (required): 3473 Kurtz Street
San Diego, CA 92110

Telephone Number: _____

P.O. No: _____

Date: 7/29/2014

Department: Neighborhood Services Department

Special Instructions: _____

Ship to: 300 North Coast Highway
Oceanside, CA 92054

Order Information (One Account # per Line Item)				Bid/Quote Requirement for Purchases & Contract Services					
Qty	Unit of Measure	Item Description	Unit Price	Extended Price	GL Acct #	SLT	Subledger	\$10,000 or Less	ATP Requisition not Required
		Taxi Scrip Books- TrnsNet portion		\$ 4,493.00	817130800212.5355			\$10,001 to \$25,000	Three (3) Written Quotes OR Justification for Sole Source / Sole Brand
		Taxi Scrip Books-Cal Trans portion		\$ 22,146.00	817136800273.5355			\$25,001 to \$50,000	Three (3) Written Quotes OR Justification for Sole Source / Sole Brand & City Manager Approval
		Taxi Scrip Books - Match		\$ 52,905.00	935931101.5355			\$50,001 or greater	Requires City Council Approval
				Freight					
				Sales Tax					
				Total	\$ 79,544.00				

NOTE: *Please allow 3 business days for processing * Attach required documentation*

Requester's Information

Requested by: Janet Grate
Print/Type Name _____

Signature _____

Requester's Employee #: 271884

Department Approval Information

Approved by: Margery M. Pierce
Print/Type Name _____

Signature _____

Date: _____

City Council Agenda Summary

City Council Agenda Summary Date: _____ Item #: _____ Doc #: _____

If Greater than \$25K but less than \$50K

If Greater than \$50K

Financial Services Department Use Only

Funds Available at time of Request: _____

Verified by: _____

Notes: _____