



DATE: September 10, 2014

TO: Honorable Mayor and City Councilmembers

FROM: City Manager Department/Information Technologies Division

SUBJECT: **AT&T CALNET 3 TELECOMMUNICATIONS UTILITY SERVICES CONTRACT WITH THE STATE OF CALIFORNIA**

SYNOPSIS

Staff recommends that the City Council approve a utility telecommunications CALNET 3 contract with AT&T and the State of California in the amount of \$228,500 per year for a total of \$1,371,000 for six years; and authorize the City Manager to execute the contract.

BACKGROUND

The City entered into a CALNET 2 contract with AT&T and the State of California in 2007. The CALNET 2 contract expired November 15, 2013. The contract terms allow AT&T and its customers an 18-month grace period to facilitate the new CALNET 3 contract. The CALNET 3 contract provides statewide telecommunications services to all State and local government agencies. AT&T provided the new CALNET 3 contract to the City on July 11, 2014. The new CALNET 3 contract is a collaboration between AT&T and the State of California Department of Technology, Statewide Telecommunications and Network Division.

The City of Oceanside Administrative Directive – Procurement of Goods and Services (AD-21), IX. Procurement Clauses, Subsection F. Cooperative Purchasing Agreements, allows for the City to piggy-back onto an existing government contract for services.

The CALNET 2 AT&T state contract provided land line telephone and fax services to City staff including public safety fire ring-down lines. The CALNET 2 contract also provided circuits to and from City facilities for network data connectivity, including public safety circuits and water facility circuits.

The Information Technologies Division has managed the local/long distance calling lines, fax lines, public safety lines, security lines and data circuits for City staff and facilities including all billing through the CALNET 2 AT&T state contract.

The CALNET 2 contract was approved by the City Attorney, but was not presented to Council.

ANALYSIS

The CALNET 3 AT&T state contract maintains the same service costs and service levels that the City currently has with the CALNET 2 contract. The new contract also ensures the City's current network infrastructure is fully supported, and no additional expensive hardware, software and system configuration changes are necessary.

FISCAL IMPACT

The funding source is Internal Services Fund 841. Available budgeted funds in account number 155157841.5385 (Communications) and 155164841.5385 (Public Safety System) will be used to pay the monthly invoices. Funds have been budgeted in the Information Technologies FY 2014-2015 budget for the first year of the listed services. The anticipated 2014-15 AT&T cost for the wire line services is \$228,500. Subsequent contract years of the utility cost will be funded using budgeted funds in the same listed account numbers. The Information Technologies Division Manager will approve all AT&T wire line utility monthly invoice payments.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends that the City Council approve a utility telecommunications CALNET 3 contract with AT&T and the State of California in the amount of \$228,500 per year for a total of \$1,371,000 for six years; and authorize the City Manager to execute the contract.

PREPARED BY:



Yukari Krause-Brown
Division Manager,
Information Technologies Division

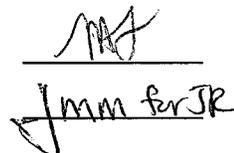
SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs-Lawrence, Deputy City Manager
James R. Riley, Financial Services Director



AUTHORIZATION TO ORDER UNDER STATE CONTRACT

AT&T and the State of California ("State") have entered into a Contract for CALNET 3 Statewide Contract A (SWC-A), **C3-A-12-10-TS-01**, for the following Subcategories and terms. The State may, at its sole option, elect to extend the Contract term for up to the number of additional periods of one (1) year each as indicated below.

<u>Subcategory</u>	<u>Contract Award</u>	<u>Contract End</u>	<u>1 year Optional Extensions</u>
1.1 Dedicated Transport	November 15, 2013	June 30, 2018	2
1.2 MPLS, VPN and Converged VoIP	November 15, 2013	June 30, 2018	2
1.3 Standalone VoIP	November 15, 2013	June 30, 2018	2
1.4 Long Distance Calling	November 15, 2013	June 30, 2018	2
1.5 Toll-Free Calling	November 15, 2013	June 30, 2018	2
1.6 Legacy Telecommunications	November 15, 2013	June 30, 2017	3

Pursuant to the Contract, which is incorporated herein by reference, any public agency, as defined in Government Code section 11541, is allowed to order services and products ("Services") solely as set forth in the Contract.

A non-State public Entity (herein "Non-State Entity") shall also be required to complete and submit this Authorization to Order (ATO) Under State Contract prior to ordering Services. A description of the Service(s), applicable rates and charges and the specific terms and conditions under which the Service(s) will be provided to a Non-State Entity are fully set forth in the Contract. Access to the Contract is available at <http://marketing.dts.ca.gov/calnet3/>.

City of Oceanside ("Non-State Entity") desires to order Service(s), and Contractor agrees to provide such Service(s), as identified in the State of California, Telecommunications Service Request (Form. 20), pursuant to the terms and conditions and rates contained in the Contract.

E-Rate Customers

Only complete if applying for E-Rate funding:

intends to seek Universal Service Funding (E-Rate) for eligible services provided under this ATO.

The Service(s) ordered under this ATO shall commence on _____ ("Service Date"). Upon the Service Date, this ATO supersedes and replaces any applicable serving arrangements between Contractor and Non-State Agency for the Service(s) being ordered under this ATO.

This ATO shall become effective upon execution by Non-State Entity, Contractor, and the Office of Technology Services, Statewide Telecommunications and Network Division (OTech/STND). No Service(s) shall be ordered by Non-State Entity or provided by Contractor until this ATO has been executed by both parties and approved by OTech/STND.

By executing this ATO, Non-State Entity agrees to subscribe to the selected services, and Contractor agrees to provide selected services, in accordance with the terms and conditions of this ATO and the Contract. Upon execution of this ATO by Non-State Entity and Contractor, Contractor shall deliver this ATO to OTech/STND for review and approval. The State may, at its sole discretion, revoke any applicable previously approved ATO.

The OTech/STND will provide Contract management and oversight, and upon request by the Non-State Entity or Contractor, will advocate resolving any Contract service issues. The ATO, and any resulting Form 20, is a Contract between the Non-State Entity and the Contractor. The State will not represent the Non-State Entity in resolution of litigated disputes between the parties.

Non-State Entity may terminate this ATO, for specific Service(s) or in total, prior to termination of the Contract, by providing the Contractor with thirty (30) calendar days' of written notice of cancellation. This ATO shall not exceed the term of the CALNET 3 Contract.

Non-State Entity, upon execution of this ATO, certifies that Non-State Entity understands that Contractor and the State may, from time to time and without Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of service Non-State Entity receives from Contractor.

Non-State Entity, upon execution of this ATO, certifies that it has reviewed the terms and conditions, including the rates and charges, of the Contract.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that billing invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the State, pursuant to provisions of the Contract.

All Service(s) ordered under this ATO will be submitted using the Form 20, signed by the Non-State Entity's authorized signatory. Any additions or deletions to Service(s) shall likewise be accomplished by submission of a Form 20, noting changes. The Non-State Entity understands that Form 20s are subject to review by the CALNET 3 CMO to ensure contract compliance.

Non-State Entity, upon execution of this ATO, certifies the Non-State Entity understands that the Contractor shall provide CALNET 3 CMO all data, reports, and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract.

Non-State Entity may, by placing Service orders issued by its duly authorized representative with Contractor, order any of the Service(s) listed in the Contract and selected below. Contractor shall bill Non-State Entity, and Non-State Entity shall pay Contractor according to the terms and conditions and rates set forth in the Contract for such Service(s).

ATTACHMENT 4 – AUTHORIZATION TO ORDER (ATO)

Whenever any notice or demand is given under this Contract to Contractor or Non-State Entity, the notice shall be in writing and addressed to the following:

Non-State Entity:

City of Oceanside
300 North Coast Highway
Oceanside, CA 92054
Attn:

Contractor:

AT&T
2700 Watt Avenue, Room 1213
Sacramento, CA 95821
Attn: Contract Program Manager

Notices delivered by overnight courier service shall be deemed delivered on the day following mailing. Notices mailed by U.S. Mail, postage prepaid, registered or certified with return receipt requested, shall be deemed delivered five (5) State business days after mailing. Notices delivered by any other method shall be deemed given upon receipt.

IN WITNESS WHEREOF, the parties hereto have caused this ATO to be executed on the date shown below by their respective duly authorized representatives:

NON-STATE ENTITY	CONTRACTOR
By: Authorized Signature	By: Authorized Signature
Printed Name and Title of Person Signing	Printed Name and Title of Person Signing
Date Signed:	Date Signed:

Approved By:
State of California
Department of Technology,
Statewide Telecommunications and Network Division

By: Authorized Signature
Printed Name and Title of Person Signing
Date Signed:

City of Oceanside

Select services for

<u>AT&T C3-A-12-10-TS-01</u>		
Selected Services	Dedicated Transport Subcategory 1.1	Customer Initials
<input checked="" type="checkbox"/>	Carrier DS0 Service	
<input checked="" type="checkbox"/>	Carrier DS1 Service	
<input checked="" type="checkbox"/>	Carrier DS3 Service	
<input checked="" type="checkbox"/>	ISDN Primary Rate Interface Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Service	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Multi-Protocol Label Switching (MPLS) Subcategory 1.2	Customer Initials
<input checked="" type="checkbox"/>	MPLS Port Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port & Access Bundled Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled On-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Off-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet On-Net Transport Speed Service	
<input checked="" type="checkbox"/>	MPLS Port, Access & Router Bundled Ethernet Off-Net Transport Speed Service	
<input checked="" type="checkbox"/>	Converged VoIP Service	
<input checked="" type="checkbox"/>	Converged Voice Mail Service	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Session Initiated Protocol (SIP) Trunking Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Standalone Voice over Internet Protocol (VoIP) Subcategory 1.3	Customer Initials
<input checked="" type="checkbox"/>	Standalone VoIP Service	
<input checked="" type="checkbox"/>	VoIP Voice Mail Service	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	

Selected Services	Long Distance Calling Subcategory 1.4	Customer Initials
<input checked="" type="checkbox"/>	Long Distance Network Access Transport Service	
<input checked="" type="checkbox"/>	Long Distance Domestic Calling Service	
<input checked="" type="checkbox"/>	Long Distance International Calling Service	
<input checked="" type="checkbox"/>	Calling Cards	
<input checked="" type="checkbox"/>	Operator Services	
<input checked="" type="checkbox"/>	Audio Conferencing Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Toll Free Calling Subcategory 1.5	Customer Initials
<input checked="" type="checkbox"/>	Toll Free Network Access Transport Service	
<input checked="" type="checkbox"/>	Toll Free Domestic Service	
<input checked="" type="checkbox"/>	International Toll Free Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Services Related Hourly Support	
Selected Services	Legacy Telecommunications Subcategory 1.6	Customer Initials
<input checked="" type="checkbox"/>	Business Access Line Service	
<input checked="" type="checkbox"/>	Central Office Exchange Service	
<input checked="" type="checkbox"/>	Central Office Trunk Service	
<input checked="" type="checkbox"/>	Intra-LATA Calling	
<input checked="" type="checkbox"/>	Locally Based Automatic Call Distributor (ACD)	
<input checked="" type="checkbox"/>	Voice Mail Services	
<input checked="" type="checkbox"/>	Analog Service	
<input checked="" type="checkbox"/>	ISDN Basic Rate Interface (BRI) Service	
<input checked="" type="checkbox"/>	Frame Relay Service	
<input checked="" type="checkbox"/>	Asynchronous Transfer Mode (ATM) Service	
<input checked="" type="checkbox"/>	Extended Demarcation Wiring Services	
<input checked="" type="checkbox"/>	Station Wiring	
<input checked="" type="checkbox"/>	Services Related Hourly Support	