

STAFF REPORT



ITEM NO. 11 CITY OF OCEANSIDE

DATE: November 5, 2014
TO: Honorable Mayor and City Council Members
FROM: Water Utilities Department
SUBJECT: **APPROVAL OF THE UTILITIES COMMISSION WORK PLAN FOR FY 2014-2016**

SYNOPSIS

Staff and the Utilities Commission recommend that the City Council approve the Utilities Commission Work Plan for FY 2014-2016.

BACKGROUND

The Commission and some of its subcommittees meet bi-monthly to review projects and staff reports before they are submitted to Council. Commission members are well informed about statewide water, wastewater and solid waste and recycling issues that may impact the City of Oceanside. The Commission members are strong advocates of water conservation and, over the years, have campaigned for ultra-low-flow toilets, low-flow showerheads, hot water recirculation devices, and storm water issues. They review and make recommendations on water/wastewater projects, the bi-annual budget and utility rates and fees.

ANALYSIS

On a biennial basis, the Utilities Commission submits its work plan to the City Council for review and approval. The Utilities Commission's Work Plan for FY 2014-2016 is attached (Exhibit A).

FISCAL IMPACT

The commission does not have its own budget. There is no fiscal impact beyond the staff cost to support the commission.

COMMISSION OR COMMITTEE REPORT

The Utilities Commission approved staff's recommendation at its regularly scheduled meeting on October 21, 2014.

CITY ATTORNEY'S ANALYSIS

The referenced documents have been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff and the Utilities Commission recommend that the City Council approve the Utilities Commission Work Plan for FY 2014-2016.

PREPARED BY:



Cari Dale
Water Utilities Director

SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Assistant City Manager

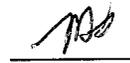


Exhibit A: Utilities Commission Work Plan for FY 2014-2016

Utilities Commission Work Plan for FY 2014-2016

1. Review and recommend revisions to the utilities budget on an annual basis.
2. Review and make recommendations regarding annual capital improvement plans.
3. Review and make recommendations regarding long term financing or modification of utility infrastructure.
4. Review progress for the utilities Strategic Plan, the Water Conservation Master Plan, Recycled H2O Master Plan, and the Zero Waste Plan, and make recommendations, where appropriate, for revisions of such plans.
5. Review stormwater management plans and policies, and underground master plans and make recommendations where appropriate.
6. Review and recommend water and sewer system buy-in fees, utility rates and other fees related to the Utilities Department.
7. Review, discuss, evaluate and make recommendations regarding Utilities Department proposals to City Council.
8. Monitor and provide recommendations on San Diego County Water Authority and Metropolitan Water District activities where likely to have significant effects on the City.
9. Monitor and support staff as-needed on the opposition of the Gregory Canyon landfill, and other projects with potential to endanger the City's water supply.
10. Explore and recommend options for groundwater management in the San Luis Rey basin.
11. Provide recommendations on proposed City ordinances and city policies, or revisions to same, pertaining to water, sewer, solid waste, recycled water, and storm water services.
12. Provide recommendations on major San Luis Rey Watershed initiatives and efforts to diversify the City's water supply portfolio.