ITEM NO. 8

STAFF REPORT

CITY OF OCEANSIDE

DATE: December 3, 2014

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Division

SUBJECT: **PURCHASE ORDER FOR FOUR VEHICLES FOR THE POLICE DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve a purchase order in an amount not to exceed $127,975 to Downtown Ford of Sacramento for three Ford Taurus Police vehicles and one Ford Interceptor SUV; and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine if the vehicle type is still needed, if so, is there a cheaper alternative, if not, what type of vehicle is required and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Exhibit A have reached the end of their service life due to age, mileage, condition and lifetime maintenance costs.

ANALYSIS

Prices for the Police vehicles were obtained from the annual state, county and city contract bid lists. These are specialty vehicles and staff believes the bid price offered through these bid lists is fair and reasonable. It is unlikely that additional Request For Bids would result in lower vehicle cost, and the purchases meet the requirements of City Code Chapter 28A.

Exhibit A lists the vehicles to be replaced, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The Police Department is retiring four vehicles: Three Ford Crown Victoria Police vehicles and one Ford Explorer SUV. The total cost of the four new vehicles, including the in-house cost, is $153,975 which is fully funded in the Fleet Replacement Account (620609831.5705) and is funded through internal service charges. For FY 14-15, there is currently $3,325,655 available, therefore sufficient funds are available.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve a purchase order in an amount not to exceed $127,975 to Downtown Ford of Sacramento for three Ford Taurus Police vehicles and one Ford Interceptor SUV; and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

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SUBMITTED BY:

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City Manager

REVIEWED BY:

Michelle Skaggs Lawrence, Assistant City Manager

Kiel Koger, Public Works Division Manager

Frank McCoy, Police Chief

James Riley, Financial Services Director

Exhibit A

EXHIBIT A
VEHICLE PURCHASES

	VEHICLE TO BE REPLACED.				VENDOR		
VEHICLE TO BE PURCHASED	VEH #	YEAR	MAKE/MODEL	MILEAGE	DOWNTOWN FORD SALES	IN HOUSE BUILD	TOTAL COST
2015 FORD TAURUS SEL	PD807	2008	FORD CROWN VIC	57,909	$32,338	$6,000	$38,338
2015 FORD TAURUS SEL	PD815	2008	FORD CROWN VIC	71,948	$32,338	$6,000	$38,338
2015 FORD TAURUS SEL	PD816	2008	FORD CROWN VIC	119,587	$32,338	$6,000	$38,338
2015 FORD INTERCEPTOR UTILITY	PD250	2002	FORD EXPLORER	96,366	$30,961	$8,000	$38,961
Total Police Vehicles					$127,975	$26,000	$153,975