



DATE: February 18, 2015
TO: Honorable Mayor and City Councilmembers
FROM: Public Works Department
SUBJECT: **PURCHASE ORDERS FOR SIX VEHICLES FOR THE PUBLIC WORKS DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve two purchase orders: 1) in an amount not to exceed \$115,050 to Wondries Fleet Group of Alhambra for five Toyota Tacoma pickups; 2) in an amount not to exceed \$48,970 to Bobcat Company of West Fargo, North Dakota for one Bobcat Skid Steer for the Public Works Department; and authorize the Financial Services Director, or designee, to execute the purchase orders.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine if the vehicle type is still needed, if so, is there a cheaper alternative, if not, what type of vehicle is required and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Attachment A have reached the end of their service life due to age, mileage, and lifetime maintenance costs.

ANALYSIS

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code chapter 28A.

Attachment A lists the vehicles to be replaced, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The Public Works Department is retiring six vehicles: a 2003 Bobcat S250 Skid Steer, a 2002 Chevy S10, a 2005 Ford Ranger and three 2004 Chevrolet Colorado. The total cost of the six new vehicles, including the in-house cost, is \$181,718 which is fully funded in the Fleet Replacement account (620609831.5705) and funded through internal service charges. For FY 14-15, there is currently \$3,673,707 available, therefore sufficient funds are available.

COMMISSION OR COMMITTEE REPORT

Does not apply.

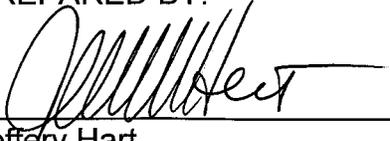
CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve two purchase orders: 1) in an amount not to exceed \$115,050 to Wondries Fleet Group of Alhambra for five Toyota Tacoma pickups; 2) in an amount not to exceed \$48,970 to Bobcat Company of West Fargo, North Dakota for one Bobcat Skid Steer for the Public Works Department; and authorize the Financial Services Director, or designee, to execute the purchase orders.

PREPARED BY:



Jeffery Hart
Fleet Supervisor

SUBMITTED BY:



Steven R. Jepsen
City Manager

REVIEWED BY:

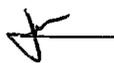
Michelle Skaggs Lawrence, Assistant City Manager



H. Kiel Koger, Public Works Division Manager



Jane McPherson, Interim Financial Services Director



Attachment A

**ATTACHMENT A
VEHICLE PURCHASES**

		VEHICLE TO BE REPLACED			VENDOR				
VEHICLE TO BE PURCHASED	VEH #	YEAR	MAKE/MODEL	MILEAGE	WONDRIES FLEET GROUP	BOBCAT COMPANY	IN HOUSE BUILD	TOTAL COST	
2015 Toyota Tacoma Access Cab 4X2	WD18	2002	Chevy S10	166,719	\$23,010		\$3,500	\$26,510	
2015 Toyota Tacoma Access Cab 4X2	WD57	2004	Chevy Colorado	92,505	\$23,010		\$3,500	\$26,510	
2015 Toyota Tacoma Access Cab 4X2	WD58	2004	Chevy Colorado	127,020	\$23,010		\$3,500	\$26,510	
2015 Toyota Tacoma Access Cab 4X2	WD59	2004	Chevy Colorado	124,361	\$23,010		\$3,500	\$26,510	
2015 Toyota Tacoma Access Cab 4X2	WD61	2005	Ford Ranger	108,254	\$23,010		\$3,500	\$26,510	
2015 Bobcat S770 Skid Steer	SS	2003	Bobcat S250 Skid Steer	2,969		\$48,968	\$200	\$49,168	
Total Public Works Department Vehicles					\$135,050	\$48,968	\$17,700	\$181,718	