



---

DATE: April 22, 2015

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Department

SUBJECT: **PURCHASE ORDER FOR TWO VEHICLES FOR THE LIFEGUARD DIVISION**

### **SYNOPSIS**

Staff recommends that the City Council approve one purchase order in an amount not to exceed \$67,174 to Wondries Fleet Group of Alhambra for two Toyota Tacoma double cab 4x4 trucks and authorize the Financial Services Director, or designee, to execute the purchase order.

### **BACKGROUND**

Each budget cycle vehicles that will meet their planned service life in years and/or miles are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine if the vehicle type is still needed, if so, is there a cheaper alternative, if not, what type of vehicle is required and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on Attachment A have reached the end of their service life due to age, condition and maintenance costs.

### **ANALYSIS**

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code chapter 28A.

Attachment A lists the vehicles to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle and total vehicle cost.

Lifeguard vehicles typically have a 48 month lifespan due to excessive corrosion caused by their work environment. The two 2011 vehicles being replaced have low mileage, but are severely corroded and will not make another year of service.

**FISCAL IMPACT**

The Lifeguard Division is retiring two vehicles, both are 2011 Ford Ranger 4x4 extended cab trucks. The total cost to purchase and build both vehicles is \$83,574 which is fully funded in the Fleet Replacement account (620609831.5705) and is funded through internal service charges. For FY 14-15, there is currently \$2,694,773 available in the budget, therefore sufficient funds are available.

**COMMISSION OR COMMITTEE REPORT**

Does not apply.

**CITY ATTORNEY'S ANALYSIS**

Purchases should be made according to the procedures set forth in chapter 28A of the city code.

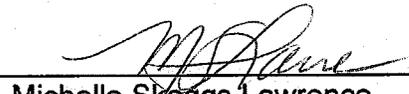
**RECOMMENDATION**

Staff recommends that the City Council approve one purchase order in an amount not to exceed \$67,174 to Wondries Fleet Group of Alhambra for two Toyota Tacoma double cab 4x4 trucks and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

  
\_\_\_\_\_  
Jeffery Hart  
Fleet Supervisor

SUBMITTED BY:

  
\_\_\_\_\_  
Michelle Skaggs Lawrence  
Interim City Manager

REVIEWED BY:

Peter Weiss, Assistant City Manager

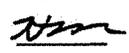
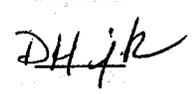
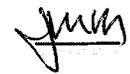
H. Kiel Koger, Public Works Division Manager

Bill Curtis, Lifeguard Captain

Darryl Hebert, Fire Chief

Jane M. McPherson, Interim Financial Services Director

Attachment A

**ATTACHMENT A  
VEHICLE PURCHASES**

VEHICLE TO BE PURCHASED	VEHICLE TO BE REPLACED.				VENDOR		TOTAL COST
	VEH #	YEAR	MAKE/MODEL	MILEAGE	WONDRIES FLEET GROUP	IN HOUSE BUILD	
2015 Toyota Tacoma double Cab 4x4	L23	2011	Ford Ranger	27,872	\$33,587	\$8,200	\$41,787
2015 Toyota Tacoma double Cab 4x4	L24	2011	Ford Ranger	25,654	\$33,587	\$8,200	\$41,787
<b>Total Lifeguard Vehicles</b>					<b>\$67,174</b>	<b>\$16,400</b>	<b>\$83,574</b>