

STAFF REPORT



ITEM NO. 7

CITY OF OCEANSIDE

DATE: April 22, 2015
TO: Honorable Mayor and City Councilmembers
FROM: Public Works Department
SUBJECT: **PURCHASE ORDERS FOR EIGHT VEHICLES FOR THE POLICE DEPARTMENT**

SYNOPSIS

Staff recommends that the City Council approve two purchase orders: one in an amount not to exceed \$185,471 to Mossy Nissan of Oceanside for three Sedans, two SUVs and two mini-vans; one in an amount not to exceed \$32,595 to Downtown Ford of Sacramento for one 12-passenger van for a total of \$262,971; and authorize the Financial Services Director, or designee, to execute the purchase orders.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine if the vehicle type is still needed, if so, is there a cheaper alternative, if not, what type of vehicle is required and finally, does the vehicle still have any useful life.

After careful review, it was determined that all the vehicles listed on attachment A have reached the end of their service life due to age, mileage and life-to-date maintenance costs.

The department is also in need of three additions to the fleet (ATF). Two vehicles will be utilized by the filling of two vacant positions. The third vehicle, the 12-passenger van, will be utilized by the Homeless Outreach Team (H.O.T.)

The H.O.T. Team is a new unit in its developmental stages. The H.O.T. main purpose and objective is to end the cycle of homelessness in the city and provide transportation to several county services to attain screening and assistance. The team will utilize an array of tools and personnel from outside entities as well as a specially designed police transport van and equipment to efficiently attain its goals and best serve its target population.

ANALYSIS

Request for proposal (RFP), sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code chapter 28A.

Attachment A lists the vehicles to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle and total vehicle cost.

FISCAL IMPACT

The Police Department is retiring five vehicles: two 2009 Nissan Maximas, one 2008 Chevy Equinox, one 2008 Nissan Quest and one 2011 Chevy Tahoe. The other three vehicles being purchased will be additions to the fleet (ATF) .The total cost to purchase and build all eight vehicles is \$262,971 of which \$190,021 is funded in the Fleet Replacement account (620609831.5705) and is funded through internal service charges. For FY 14-15, there is currently \$2,694,773 available, therefore sufficient funds are available. The remaining balance of \$72,950 will be paid from Police Field Operations account (500501101.5705).

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in chapter 28A of the city code.

RECOMMENDATION

Staff recommends that the City Council approve two purchase orders: one in an amount not to exceed \$185,471 to Mossy Nissan of Oceanside, CA for three Sedans, two SUV's and two mini-vans; and one in an amount not to exceed \$32,595 to Downtown Ford of Sacramento, CA for one 12-passenger van; and authorize the Financial Services Director, or designee, to execute the purchase orders.

PREPARED BY:



Jeffery Hart
Fleet Supervisor

SUBMITTED BY:



Michelle Skaggs Lawrence
Interim City Manager

REVIEWED BY:

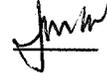
Peter Weiss, Assistant City Manager

H. Kiel Koger, Public Works Division Manager

Frank McCoy, Police Chief

Jane M. McPherson, Interim Financial Services Director

Attachment A



ATTACHMENT A VEHICLE PURCHASES

VEHICLE TO BE PURCHASED	VEHICLE TO BE REPLACED.				VENDOR			TOTAL COST
	VEH #	YEAR	MAKE/MODEL	MILEAGE	MOSSY NISSAN OF OCEANSIDE	DOWNTOWN FORD SALES	IN HOUSE BUILD	
2014 HONDA ACCORD	PD192	2011	Chevy Tahoe	Wrecked	\$30,353		\$2,500	\$32,853
2014 NISSAN MAXIMA	PD865	2008	Nissan Quest	128,582	\$30,353		\$2,500	\$32,853
2014 NISSAN MAXIMA	PD866	2008	Chevy Equinox	104,922	\$28,193		\$2,500	\$30,693
2014 CHEVY TRAVERSE	PD911	2009	Nissan Maxima	111,539	\$28,193		\$2,500	\$30,693
2014 FORD EXPLORER	PD912	2009	Nissan Maxima	145,071	\$28,193		\$2,500	\$30,693
2014 DODGE GRAND CARAVAN	ATF	(Addition to the Fleet)			\$20,093		\$2,500	\$22,593
2014 NISSAN QUEST	ATF	(Addition to the Fleet)			\$20,093		\$2,500	\$22,593
2015 Ford Transit 12 Passenger Van	ATF	(Addition to the Fleet)				\$32,595	\$27,405	\$60,000
Total Police Vehicles					\$185,471	\$32,595	\$44,905	\$262,971