ITEM NO. 6

STAFF REPORT

CITY OF OCEANSIDE

DATE: June 3, 2015

TO: Honorable Mayor and City Councilmembers

FROM: Public Works Division

SUBJECT: **PURCHASE ORDER FOR ONE CHEMICAL SPRAY TRUCK FOR THE PUBLIC WORKS DIVISION**

SYNOPSIS

Staff recommends that the City Council approve two purchase orders; in an amount not to exceed $34,442 to Downtown Ford of Sacramento for one Ford F350 chassis, and in an amount not to exceed $53,989 to Kisco Sales, Inc. of Bakersfield for one chemical spray apparatus and authorize the Financial Services Director, or designee, to execute the purchase order.

BACKGROUND

Each budget cycle vehicles that will meet their planned service life in years and/or miles during that budget cycle are planned for replacement. Prior to purchasing a replacement, Fleet and the department using the vehicle(s) determine a) if the vehicle type is still needed, b) is there a cheaper alternative, c) what type of vehicle is required and d) does the vehicle still have any useful life.

After careful review, it was determined that the 2004 Ford F350 spray truck (S93) listed in Attachment A has reached the end of its' service life due to age, condition, and maintenance cost. Special purpose vehicles generally accumulate low mileage during their lifespan due to their unique job duties, which is the case with S93.

ANALYSIS

Existing bids, sole source or federal/state/city contract bid lists are being used for vehicle purchases and the purchases meet the requirements of City Code Chapter 28A.

Attachment A lists the vehicle to be replaced this fiscal year, vendor cost, in-house cost to build the vehicle and total vehicle cost.

S93 is a special function vehicle responsible for maintaining and controlling the roadside and street median vegetation. The current chemical spraying apparatus is non-operational and replacement parts are unavailable and would have to be custom built.

FISCAL IMPACT

The Public Works Division is retiring S93, a 2004 Ford F350 spray truck. The total cost to purchase and build the vehicle is $89,631 which is fully funded in the Fleet Replacement account (620609831.5705) and is funded through internal service charges. For FY 14-15, there is currently $2,694,773 available in the budget, therefore sufficient funds are available.

COMMISSION OR COMMITTEE REPORT

Does not apply.

CITY ATTORNEY'S ANALYSIS

Purchases should be made according to the procedures set forth in Chapter 28A of the City Code.

RECOMMENDATION

Staff recommends that the City Council approve two purchase orders: in an amount not to exceed $34,442 to Downtown Ford of Sacramento for one Ford F350 chassis, and in an amount not to exceed $53,989 to Kisco Sales, Inc. of Bakersfield for one chemical spray apparatus and authorize the Financial Services Director, or designee, to execute the purchase order.

PREPARED BY:

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SUBMITTED BY:

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REVIEWED BY:

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H. Kiel Koger, Public Works Division Manager

Jane McPherson, Interim Financial Services Director

Attachment A

ATTACHMENT A
VEHICLE PURCHASES

	VEHICLE TO BE REPLACED.				VENDOR			
VEHICLE TO BE PURCHASED	VEH #	YEAR	MAKE/MODEL	MILEAGE	DOWNTOWN FORD SALES	KISCO SALES, INC.	IN HOUSE BUILD	TOTAL COST
2016 Ford F350 Chassis	S93	2004	Ford F350 w/sprayer	61,199	$34,442		$1,000	$35,442
2015 Kisco Self Contained Spray Bed				N/A		$53,989	$200	$54,189
Total Public Works Department Vehicles					$34,442	$53,989	$1,200	$89,631