CITY OF OCEANSIDE

REVISED: JAN 2006
CLASS CODE: 3105US
UNIT: UNREPRESENTED

CLASS SPECIFICATION

HARBOR POLICE SERGEANT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under general supervision, to supervise police field operations in law enforcement, traffic control, crime prevention, field investigation, follow-up investigations or related activities such as training or community relations and to perform related duties as assigned.

EXAMPLE OF DUTIES - *Examples of duties performed by employees in this class may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.*

Supervises, trains and directs an assigned squad of law enforcement officers; prepares performance evaluations; conducts departmental investigations of personnel complaints; writes and evaluates crime and arrest reports and supervises on-scene crime investigations; works with other law enforcement agencies and with community resources, reviews bulletins, orders, training materials and prepares memoranda, activity and case reports, conducts research, prepares staff reports; supervises or personally conducts field activities and investigations, including the gathering and preservation of evidence, taking of photographs and fingerprints, and the preparation of witness statements; discovers training needs of subordinates, develops methods and programs of meeting such training needs and presents training programs; may be required to inspect bars, cafes, and other places likely to have disturbances; may speak before public gatherings, civic groups and schools; coordinates community problem solving efforts; and implements Departmental and City policies; and perform related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Modern police methods, procedures, principles and practices;
Boating terminology;
Laws governing vehicle/vessel operation;
Methods of employee evaluations;
Verbal/physical control tactics;
Harbor Police Department rules and regulations, pertinent laws and ordinances;
Local streets and physical layout of the City and adjoining areas;
Use and care of firearms;
Radio communication terminology, methods and procedures;
Laws governing search and seizure, admissibility and presentation of evidence and laws of arrest;
Issues, concerns and trends in the community, the City and the department;
Principles and practices of supervision;
Technical and administrative phases of criminal investigation, juvenile welfare, patrol, traffic control and safety; and
Use of police records and identification methods and their application to Police Administration.

Ability to:

All abilities of a Police Officer;
Supervise, direct, plan and evaluate the work of subordinates;
Control uncooperative individuals;
Understand, apply and explain departmental and law enforcement policies, rules and regulations;
Prepare clear and concise reports;
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective work relationships with those contacted in the course of work;
Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

Experience and Training Guidelines

Experience:

Five years of experience as a full-time peace officer with a California law enforcement agency.

Training

Eligibility for Intermediate P.O.S.T. Certificate (Advanced P.O.S.T. Certificate desirable).

Special Requirements

Must successfully complete a medical examination, background investigation, polygraph examination and psychological evaluation; and
Must be willing to work rotating shifts, weekends and holidays

License or Certificates

Possession of valid California driver's license.

WORKING CONDITIONS

The demands a Harbor Police Sergeant encounters in the course of performing his/her duties and responsibilities are varied and range from minimal to extremely forceful and demanding depending upon the activity and situation the sergeant is addressing. Duties such as talking with witnesses or citizens and writing reports require minimal exertion and force. However, when a sergeant is involved with foot pursuit and capture of resisting and combative subject or subjects, this situations requires intense and sometime sustained physical effort, exertion, coordination, and control, both physical and mental (instant decision making). It is necessary for the Harbor Police Sergeant to subdue and control subject as quickly as possible to reduce the possibility of injury to self, subject, and/or bystanders.