

**VOLUNTEER/INTERN APPLICATION**  
**CITY OF OCEANSIDE**  
**HUMAN RESOURCES DEPARTMENT**  
**300 NORTH COAST HIGHWAY**  
**OCEANSIDE, CA 92054**  
**760-435-3500**  
**www.ci.oceanside.ca.us**

**For Department Use Only**  
Will be working around children:  
YES NO (Circle one)



**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number and Street Apt. # City State Zip

Phone Number: Home (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell/: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_

Email Address: \_\_\_\_\_

Do you have a valid California driver's license?  Yes  No  
Class \_\_\_\_\_ Number: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Are you related to anyone who works for the City of Oceanside?  Yes  No  
If yes, Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Department: \_\_\_\_\_

Do you speak/write any languages in addition to English?  Yes  No  
If yes, please specify the languages: \_\_\_\_\_

Have you ever been convicted of a crime (Excluding minor Traffic Violations)?  Yes  No  
If yes, please explain: \_\_\_\_\_

**EDUCATION AND SKILLS**

Highest grade completed (Circle one):  
High School 9 10 11 12  
College 13 14 15 16 17 18+  
Are you attending school/college?  Yes  No  
If yes, where? \_\_\_\_\_  
Major? \_\_\_\_\_

Summarize special skills you have acquired from previous employment, or through other activities, including hobbies or sports.

**EXPERIENCE AND AVAILABILITY**

Are you currently (Check One):  
 Student  Employed full time  Employed part time  
 Unemployed  Retired  Other \_\_\_\_\_

When are you available to volunteer (Check all that apply):  
 Morning  Afternoon  
 Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Are you able to volunteer for:  
 1-6 months  6-12 months  1-2 years  Ongoing

## AREAS OF INTEREST

Select one of the following:  Volunteer  Intern

Will the volunteer/intern be driving for the City?  Yes  No

**If Yes, you must submit the following copies with your application: DMV Printout, Driver's License, Vehicle Registration and Proof of Insurance, to include Insurance Policy Coverages and Limits.**

Please check the area of City Government you would like to volunteer or intern in:

- City Attorney       City Clerk       City Manager       City Treasurer
- Development Services ( Building,  Engineering,  Planning)       Financial Services       Fire ( Fire Explorer)
- Human Resource       Information Technology       Library
- Neighborhood Services ( Code Enforcement,  Housing,  Parks and Recreation)
- Police ( Harbor Police,  Police Explorer,  Senior Volunteer Patrol Program – S.V.P.P.)
- Public Works (Harbor Ambassador)       Water Utilities

Please list any physical limitations that need to be accommodated to help you volunteer.

How did you hear about volunteer opportunities at the City of Oceanside:

- City Employee       Community/Professional Organization: \_\_\_\_\_
- Human Resources       Job Fair: \_\_\_\_\_
- School Placement/Career Center: \_\_\_\_\_
- Website: \_\_\_\_\_       Other: \_\_\_\_\_

## AGREEMENT AND SIGNATURE

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer or as an intern, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

In the event that I am accepted as a volunteer or as an intern for the City of Oceanside, I agree to comply with all its policies, rules and regulations. I fully understand and agree to provide my services to the City of Oceanside as a volunteer or as an intern in a volunteer capacity, and that I will receive no compensation or benefits for services provided.

**SUBMITTING AN APPLICATION DOES NOT GUARANTEE PLACEMENT. If accepted, I will undergo a background check which will include fingerprinting/livescan.**

**BY SIGNING BELOW, I AGREE THAT I UNDERSTAND AND CONSENT TO THE ABOVE STATEMENT.**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If volunteer is under 18, signature of the parent/guardian is required (applicants must be 14 years of age to volunteer).

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_