



**CITY OF OCEANSIDE  
 PLANNING DIVISION/ENGINEERING DIVISION  
 APPLICATION – SIDEWALK CAFÉ / OUTDOOR DINING AREA PERMIT**

**APPLICATION NO.** \_\_\_\_\_ **Processing Fee** \_\_\_\_\_

|  |   |
|--|---|
| <b>Business Name:</b>  | <b>Date of Application:</b>   |
| <b>Business Address:</b> <b>Phone No. (     )</b>  | <b>Oceanside Business License No:</b>   |
| <b>Business Mailing Address (if different than Business Address):</b>  | <b>Business License Expiration Date:</b>  |
| <b>Business Owner Name:</b><br><br><b>Phone No. (     )</b><br><br><b>E-mail:</b>  | <b>San Diego County Assessor's Parcel Number for Business Location:</b>   |
| <b>Contact Person (If other than owner):</b><br><br><b>Phone No. (     )</b><br><br><b>E-mail:</b>   | <b>Attachments to All Applications:</b><br><br><input type="checkbox"/> Site Plan and Elevation Drawings (Exhibit A)<br><input type="checkbox"/> Description/Justification Letter<br><input type="checkbox"/> Signature Authority<br><input type="checkbox"/> Fee Per Current Fee Schedule<br><input type="checkbox"/> Other  |
| <b>Property Owner/Address (if different than Business Owner):</b><br><br><b>Phone No. (     )</b><br><br><b>E-mail:</b>  | <b>Additional Attachments for Sidewalk Cafes located in the Public ROW:</b><br><br><input type="checkbox"/> Sidewalk Café Encroachment Agreement<br><input type="checkbox"/> Assignment of sidewalk café CERA (Exhibit B)<br><input type="checkbox"/> Engineering fee per current fee schedule<br><input type="checkbox"/> Certificate of liability insurance for \$2,000,000<br><input type="checkbox"/> Construction Certificate (When applicable)<br><br><input type="checkbox"/> Other: _____ |
| <p><b>I, the undersigned Business Owner</b>, certify that I have read the City of Oceanside Outdoor Eating Area Guidelines and agree to comply with them and any specific conditions applicable to the resultant permit, and if applicable, the Sidewalk Café Encroachment Permit and Removal Agreement, at all times.</p> <p><b>Signature:</b><br/><b>Date:</b></p> |   |
| <p><b>I, the undersigned Property Owner</b>, have reviewed the accompanying sketch, justification letter, and if applicable, other documentation made a part of this application, related to the proposed Outdoor Eating Area and consent to the filing of this application by the Business Owner.</p> <p><b>Signature:</b> _____ <b>Date:</b> _____</p>             |   |

**Information Below for City Use Only**

|                                   |                     |                     |                  |
|-----------------------------------|---------------------|---------------------|------------------|
| <b>Planning Approval date:</b>    | <b>Denial date:</b> | <b>Reviewed By:</b> | <b>Comments:</b> |
| <b>Fire Approval date:</b>        | <b>Denial date:</b> | <b>Reviewed By:</b> | <b>Comments:</b> |
| <b>Engineering Approval Date:</b> | <b>Denial date:</b> | <b>Reviewed By:</b> | <b>Comments:</b> |