

**ATTACHMENT 3**  
**STRUCTURAL BMP MAINTENANCE INFORMATION**

This is the cover sheet for Attachment 3.



**Indicate which Items are Included:**

Attachment Sequence	Contents	Checklist
Attachment 3a	Structural BMP Maintenance Thresholds and Actions (Required)	<input checked="" type="checkbox"/> Included  See Structural BMP Maintenance Information Checklist.
Attachment 3b	Draft Maintenance Agreement (when applicable)	<input type="checkbox"/> Included <input checked="" type="checkbox"/> Not Applicable



**Use this checklist to ensure the required information has been included in the Structural BMP Maintenance Information Attachment:**

**Preliminary Design / Planning / CEQA level submittal:**

- Attachment 3a must identify:
  - Typical maintenance indicators and actions for proposed structural BMP(s) based on Section 7.7 of the BMP Design Manual
- Attachment 3b is not required for preliminary design / planning / CEQA level submittal.

**Final Design level submittal:**

Attachment 3a must identify:

- Specific maintenance indicators and actions for proposed structural BMP(s). This shall be based on Section 7.7 of the BMP Design Manual and enhanced to reflect actual proposed components of the structural BMP(s)
- How to access the structural BMP(s) to inspect and perform maintenance.
- Features that are provided to facilitate inspection (e.g., observation ports, cleanouts, silt posts, or other features that allow the inspector to view necessary components of the structural BMP and compare to maintenance thresholds)
- Manufacturer and part number for proprietary parts of structural BMP(s) when applicable
- Maintenance thresholds specific to the structural BMP(s), with a location-specific frame of reference (e.g., level of accumulated materials that triggers removal of the materials, to be identified based on viewing marks on silt posts or measured with a survey rod with respect to a fixed benchmark within the BMP)
- Recommended equipment to perform maintenance
- When applicable, necessary special training or certification requirements for inspection and maintenance personnel such as confined space entry or hazardous waste management

Attachment 3b: For private entity operation and maintenance, Attachment 3b shall include a draft maintenance agreement in the local jurisdiction's standard format (PDP applicant to contact the City Engineer to obtain the current maintenance agreement forms).



**TABLE 7-2. Maintenance Indicators and Actions for Vegetated BMPs**

Typical Maintenance Indicator(s) for Vegetated BMPs	Maintenance Actions
Accumulation of sediment, litter, or debris	Remove and properly dispose of accumulated materials, without damage to the vegetation.
Poor vegetation establishment	Re-seed, re-plant, or re-establish vegetation per original plans.
Overgrown vegetation	Mow or trim as appropriate, but not less than the design height of the vegetation per original plans when applicable (e.g. a vegetated swale may require a minimum vegetation height).
Erosion due to concentrated irrigation flow	Repair/re-seed/re-plant eroded areas and adjust the irrigation system.
Erosion due to concentrated storm water runoff flow	Repair/re-seed/re-plant eroded areas, and make appropriate corrective measures such as adding erosion control blankets, adding stone at flow entry points, or minor re-grading to restore proper drainage according to the original plan. If the issue is not corrected by restoring the BMP to the original plan and grade, the City Engineer shall be contacted prior to any additional repairs or reconstruction.
Standing water in vegetated swales	Make appropriate corrective measures such as adjusting irrigation system, removing obstructions of debris or invasive vegetation, loosening or replacing top soil to allow for better infiltration, or minor re-grading for proper drainage. If the issue is not corrected by restoring the BMP to the original plan and grade, the City Engineer shall be contacted prior to any additional repairs or reconstruction.

Typical Maintenance Indicator(s) for Vegetated BMPs	Maintenance Actions
Standing water in bioretention, biofiltration with partial retention, or biofiltration areas, or flow-through planter boxes for longer than 96 hours following a storm event*	Make appropriate corrective measures such as adjusting irrigation system, removing obstructions of debris or invasive vegetation, clearing underdrains (where applicable), or repairing/replacing clogged or compacted soils.
Obstructed inlet or outlet structure	Clear obstructions.
Damage to structural components such as weirs, inlet or outlet structures	Repair or replace as applicable.
*These BMPs typically include a surface ponding layer as part of their function which may take 96 hours to drain following a storm event.	