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## **PURPOSE**

The purpose of this procedure is to set forth the requirements for special inspectors to be approved to perform work in the City of Oceanside in compliance with Section 306 of the Administrative Code and Chapter 17 of the California Building Code.

## **POLICY**

It is the policy of the City of Oceanside Building Division that special inspectors be approved in accordance with the procedures set forth herein, and that they adhere to all code requirements and Building Division procedures as a condition of continuing approval.

## **PROCEDURE**

Registration – Prior to commencing special inspection work in the City of Oceanside, special inspectors shall complete the *Special Inspector Registration* form (3 pages) and submit it along with copies of all current certifications and driver's license and be approved by the Building Division.

Approval – The following certifications will be accepted as evidence of qualification and approval for special inspectors:

- Reinforced Concrete: ICBO<sup>1</sup>; City of San Diego; ACI Concrete Construction Inspector; City of Los Angeles.
- Prestressed Concrete: ICBO<sup>1</sup>; City of San Diego; City of Los Angeles
- Structural Masonry: ICBO; City of San Diego; City of Los Angeles
- Structural Steel (Welding and Bolting): ICBO; City of San Diego; City of Los Angeles; AWS (CWI)
- Spray-Applied Fireproofing: ICBO; City of San Diego; City of Los Angeles

The Building Division Inspections Manager will review all applications and documentation and will determine whether a special inspector may be approved.

Listing – The Building Division will maintain a list of approved special inspectors. Once an inspector has been listed they are considered approved to perform work in the disciplines for which they are qualified and approved provided they maintain their certifications up to date. It is the Special Inspector's responsibility to provide the Building Division with updated certifications. When the documentation on file with the Building

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<sup>1</sup> ICBO certification as a Reinforced Concrete or Prestressed Concrete Special Inspector requires concurrent certification as an ACI Field Technician I in addition to passing the ICBO written examination.

Division indicates that certification has expired, the Special Inspector's approval to perform those inspections will be suspended until such time as current documentation is provided.

Reporting – An approved special inspector must report to the Building Division each time they are engaged to perform special inspections. Reporting shall be done by submitting the approved Building Division *Special Inspector Check-In* form (attached).

Special Inspectors must report at least 24 hours in advance of the time they perform the inspection. Submittal of an incomplete *Check-In* form will result in the form being returned for corrections, and will not constitute proper reporting and therefore will not authorize approval to perform special inspection.