CITY OF OCEANSIDE
LIBRARY BOARD OF TRUSTEES
2015-2017 WORKPLAN

MISSION STATEMENT

The Library Board of Trustees works to support and promote the mission of the Oceanside Public Library: To engage, inform, connect, and inspire

COMPOSITION AND ROLE

In December 1904, the City of Oceanside's Library Board of Trustees was established by Oceanside Code Article VI with powers prescribed by the State of California Education Code. The role of the Trustees is to manage library operations and make rules and regulations regarding library hours, services and materials placed in the library. The Trustees set policy and provide directions for Library services in the City, make recommendations on the budget to the City Council, review and approve the proposed Library budget for submission to the City Manager, monitor expenditures and authorize payments from the Library Fund. Library Trustees represent the community's interest and are important advocates for library services.

The Library Board is also responsible for ensuring that the library serves the needs of our diverse community. To that end, the Library Board of Trustees defends the principles of individual freedom to read, view, and hear, and supports the Library Bill of Rights as adopted by the American Library Association.

STRUCTURE

There are five members of the Library Board of Trustees appointed by the Mayor with the consent of the City Council. Members serve at the pleasure of Council for three-year terms. Each January, the Library Board elects three officers: president, vice-president, and secretary. Board members rotate responsibility to serve as liaison to the Friends of the Library. They support Library staff by attending in-service training/events, tutor meetings of Oceanside READS Literacy Program and other staff related functions.

Current Library Board of Trustees are:

Alma Sisco Smith, President
Worlie Cox, Vice President
Max Disposti, Secretary
Adrianne Hakes
Charlene Williamson

The Library Board meets monthly on the fourth Monday of the month at 2:00 PM in a meeting room of the Civic Center Library or Mission Branch Library.

GENERAL GOALS AND TASKS

In accordance with Vision 2020, the Library Board of Trustees will work to promote the following city goals and objectives:

1. Assure a balanced program of library cultural arts activities, venues and programs for all ages.

2. Provide culturally diverse programs reflecting the Oceanside community such as African and Asian American, Filipino, Latino, LGBT, and Samoan programs, and the World Music concert series.

3. Encourage youth involvement in planning and execution of programming, through such groups such as the Teen Advisory Board, and youth volunteers.

4. Support lifelong learning through universal access to information for all residents.

5. Expand utilization of state-of-the-art technology.

6. Build partnerships and educational opportunities with community agencies, businesses, organizations, and schools/colleges.

7. Provide recreational enrichment and critical hours programming for youth.

BOARD SPECIFIC TASKS

The Library Board of Trustees plans to discuss and complete the following projects and work tasks, as outline from the Board Effectiveness training.

1. Review and update the orientation packet for new trustees.

2. Increase advocacy efforts by attending City Council Meetings and making announcements during the Public Comment portion of the meeting.

3. Annually review by-laws that outline the Board's purpose and function.

LIBRARY SPECIFIC TASKS

Additionally, the Library Board of Trustees plans to discuss and complete the following projects and work tasks, as outlined in the Library Department Goals.

1. Oversee the implementation of the year three Goals and Objectives under the Library's Strategic Plan.

2. Review options for improved library service hours and approve a service plan.

3. Review library policies and procedures to ensure a focus on the customer and on maintaining a user-friendly atmosphere in all service areas.

4. Support technology projects that will increase efficiency and service to the community.

5. Promote staff and community involvement in program development and expansion of services.

6. Monitor the materials budget and priorities for collection development to ensure that community needs are being met.

7. Initiate and support marketing efforts that promote the public image of the library, including an on-line social media presence and improved external signage.
8. Ensure that there are opportunities for professional development and training for Library Staff.

9. Conduct a quarterly review of library accomplishments and progress within the Action Plan framework of the Library Department Goals

Approved by Library Board of Trustees – March 23, 2015