



DATE: June 19, 2019

TO: Chairman and Members of the Community Development Commission
Honorable Mayor and City Councilmembers

FROM: Neighborhood Services Department

SUBJECT: **APPROVAL TO ACCEPT GRANT FUNDS FROM THE SAN DIEGO REGIONAL TASK FORCE ON THE HOMELESS FOR THE HOMELESS EMERGENCY AID PROGRAM (HEAP)**

SYNOPSIS

Staff recommends that the CDC/City Council accept grant funds up to \$218,958 from the San Diego Regional Task Force on the Homeless for the Homeless Emergency Aid Program (HEAP); appropriate funds to the Neighborhood Services Department (NSD) and the Police Department (OPD); approve two Professional Services Agreements (PSAs) with Interfaith Community Services in the amount of \$91,414 per agreement (\$182,828 total) for two Social Workers to work with the NSD Housing Authority and the OPD Homeless Outreach Team #2; and authorize the City Manager to execute the PSA and grant documents upon receipt of all supporting documents.

BACKGROUND

The City of Oceanside currently contracts with Interfaith Community Services (ICS) for two social workers; one works in the police department with the Homeless Outreach Team (HOT) #1 conducting street outreach and another works in the Neighborhood Services Department, Housing Authority providing housing navigation services. The HOT conducts daily street outreach and primarily focuses on persons who are chronically homeless, homeless veterans, unaccompanied homeless youth and homeless persons in families. The Housing Authority provides permanent supportive housing through the use of Housing Choice Vouchers (HCV); the social worker assists persons to locate housing and coordinates services to ensure that they remain stably housed.

The State of California has made available one-time grant funding to regional Continuums of Care (COC) to address the homelessness crisis; the San Diego Regional Task Force on the Homeless (RTFH) is the COC for the San Diego region. The HEAP was signed into law on July 27, 2018, and provides for one-time flexible block grant funds to be distributed in San Diego County by the RTFH. It is intended to provide immediate emergency assistance to people experiencing homelessness or at immediate risk of homelessness. Housing First principles are required for this grant, which is an approach to quickly connect households experiencing homelessness to services and housing options without preconditions or barriers to entry.

Staff submitted an application for funding for the *Oceanside Homeless Outreach & Housing Program* that will assist the City in expanding its efforts addressing homelessness. The grant provides one-year funding to add a second social worker to the Housing Authority and for a new Homeless Outreach Team (HOT) #2 funded through Measure X. The grant provides funds to pay for bus passes for housing search and to set up and maintain a database, as the grant requires a significant amount of reporting related to the projected outcomes outlined in the grant application. The RTFH may renew the grant for one additional year.

The grant budget below outlines estimated expenditures over a one-year period. The City will contract with Interfaith Community Services (ICS) for two new social workers.

Database development, maintenance and training	\$10,000
Telephone, fax, and internet for two new Social Workers	9,030
HOT #2 van maintenance and repairs	5,000
Bus passes for housing search for HCV participants	12,100
2 new FTE Social Workers and .25 FTE Program Manager	156,889
Clinical Oversight for 4 Social Workers	5,590
Cellphones/Mileage/Tablets/Supplies for 2 Social Workers	18,669
Insurance for 2 Social Workers	<u>1,680</u>
Total	\$218,958

ANALYSIS

The RTFH has advised staff that the program must be operational no later than 60 days after the contract is executed. The City has submitted a detailed timeline with the application to expedite program implementation. After the contract with the RTFH is executed, the City will enter into Professional Services Agreements with Interfaith Community Services (ICS). ICS will then hire two new social workers.

FISCAL IMPACT

The City has been awarded HEAP funding in the amount of \$218,958 for various items to be distributed to the Neighborhood Services and Police Departments and through a Professional Services Agreement with Interfaith Community Services, as outlined in the table above. HEAP funding in the amount of \$218,958 will be deposited and appropriated to the below account and objects. Funds not expended in FY 2019-20 will be rolled over to FY 2020-21.

Business Unit	Object	description	Debit	Credit
836160119272	4376	State & Local Grant		218,958
836160119272	5320	Maint & Repairs	5,000	
836160119272	5395	Contrib-Comm Srv/Non-Prof	182,828	
836160119272	5385	Telephone	9,030	
836160119272	5305	Professional Services	10,000	
836160119272	5355	Supplies	12,100	
			<u>218,958</u>	<u>218,958</u>

Acceptance of these grant monies may necessitate an amendment to the approved FY 2019-20 Measure X budget. Measure X funded a second HOT Team including a vehicle, an additional social worker for the HOT Team, and funds for Homeless Prevention Diversion and Reunification. This grant will cover approximately \$91,000 in costs that were to be funded with Measure X.

Therefore, it is likely that the Measure X Spending Plan will need to be amended, which will require a Special Meeting of the Measure X Citizen Oversight Committee to consider this topic and to make a recommendation to City Council.

COMMISSION OR COMMITTEE REPORT

The Housing Commission will be advised of the award of HEAP funds to its next meeting.

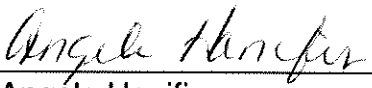
CITY ATTORNEY'S ANALYSIS

The City Attorney's Office will review all grant documents and agreements prior to execution by the City Manager.

RECOMMENDATION

Staff recommends that the CDC/City Council accept grant funds up to \$218,958 from the San Diego Regional Task Force on the Homeless for the Homeless Emergency Aid Program (HEAP); appropriate funds to the Neighborhood Services Department (NSD) and the Police Department (OPD); approve two Professional Services Agreements (PSAs) with Interfaith Community Services in the amount of \$91,414 per agreement (\$182,828 total) for two Social Workers to work with the NSD Housing Authority and the OPD Homeless Outreach Team; and authorize the City Manager to execute the PSA and grant documents upon receipt of all supporting documents.

PREPARED BY:



Angela Hanifin
Housing Administrator

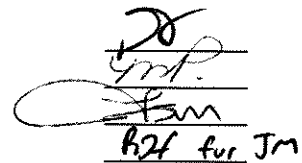
SUBMITTED BY:



Michelle Skaggs Lawrence
Executive Director

REVIEWED BY:

Deanna Lorson, Assistant City Manager
Margery M. Pierce, Housing and Neighborhood Services Director
Frank McCoy, Police Chief
Jane M. McPherson, Financial Services Director



for JM

ATTACHMENT: Conditional Award Letter from RTFH



SAN DIEGO
**Regional Task Force
on the Homeless**

May 31, 2019

Michelle Skaggs Lawrence, City Manager
City of Oceanside
Housing & Neighborhood Services
300 N. Coast Hwy
Oceanside, CA 92054
mlawrence@oceansideca.org

Re: HEAP Application

Dear Michelle Skaggs Lawrence,

Thank you for submitting your grant application for HEAP funding. HEAP received numerous requests representing over \$63 million for the \$16 million available through the HEAP application.

We are writing to provide a conditional award letter for the Oceanside Homeless Outreach & Housing Program. The recommended award amount has been determined to be up to \$218,958, subject to negotiations in respect to your application for HEAP funding.

We appreciate the time and energy you and your organization/agency have afforded us in evaluating this opportunity and the information that has been provided thus far.

You will be contacted in the near future to schedule a meeting with RTFH staff to discuss the particulars of the recommendations from the review committee and to begin negotiations for contract execution. Our goal is to execute contracts no later than the end of June with an effective date of June 1, 2019.

If you have any questions or need any assistance, please feel free to contact Tashia Petty, Grants and Contracts Specialist at tashia.petty@rtfhsd.org or Jennifer Yost, Director of Grants Management at jennifer.yost@rtfhsd.org.

Sincerely,

Tamera Kohler
Chief Executive Officer

cc: Maria Yanez, myanez@oceansideca.org