



# CITY OF OCEANSIDE

## Finance Department

### REQUEST FOR TRANSIENT OCCUPANCY TAX EXEMPTION

This form is to be completed in full and signed by person claiming exemption from the Transient Occupancy Tax of the City of Oceanside and retained by the hotel/motel. Please print information clearly below.

Hotel/Motel Name: \_\_\_\_\_

Hotel/Motel Street Address: \_\_\_\_\_

Transient Name: \_\_\_\_\_

Transient Phone Number (Business Hours): \_\_\_\_\_

**PLEASE SELECT THE APPROPRIATE EXEMPTION REASON AND FULLY COMPLETE THE SECTION:**

**TOT EXEMPTION CLAIMED PER SECTION 34.14 OCEANSIDE MUNICIPAL CODE: DEFINITION OF TRANSIENT**

This section is to be completed in full by person claiming exemption **due to duration of consecutive stay exceeding 30 days**. Exemption applies **only** to consecutive days of a stay exceeding 30 days unless there is an agreement in writing between operator and occupant for a longer period of stay. Written agreement must be attached.

Date(s) of Stay: \_\_\_\_\_

Purpose of Stay: \_\_\_\_\_

Exemption Amount: \_\_\_\_\_

**TOT EXEMPTION CLAIMED PER SECTION 34.16 OCEANSIDE MUNICIPAL CODE: PERSON(S) DEEMED EXEMPT FROM TAX**

This section is to be completed in full by person claiming exemption **while on official Federal or State of California government business**. If this stay is used, in whole or part, for non-business purposes, occupant shall be liable for payment of the applicable Transient Occupancy Tax of the City of Oceanside for occupancy on non-business days.

Government Entity (employer): \_\_\_\_\_

Title of Transient: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer City State & Zip: \_\_\_\_\_

Supervisor's Name and Telephone Number: \_\_\_\_\_

**(Operator) Verified:**  Government ID  Orders  Other: \_\_\_\_\_ Date/Initial \_\_\_\_\_

**SIGNATURE AND DATE REQUIRED:** I certify under penalty of perjury that the above information is true and correct and that the purpose of the above mentioned stay is exempt from the transient occupancy tax pursuant to the specified Section of the Oceanside Municipal Code identified above.

\_\_\_\_\_  
**Occupant Signature**

\_\_\_\_\_  
**Date**