

CITY OF OCEANSIDE

REVISED: SEPTEMBER 2016
JOB CODE: FIRE06 (40 Hour)
FIRE11 (56 Hour)
UNIT: OFA

FIRE CAPTAIN

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under general supervision, to supervise fire department personnel and have direct command and control of assigned companies and their related activities; to fill staff positions such as training and administrative functions; and to perform related work as required.

EXAMPLES OF DUTIES - *Examples of duties performed by employees in this class may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.*

Plans and schedules work assignments of fire station personnel and/or administration; responds to emergency incidents; makes decisions as to methods of combating fire, hazardous material incidents, delivery of emergency medical services and miscellaneous incidents; directs firefighting work; assumes command of incident until relieved by a superior; supervises and participates in the laying of hose lines, directing water streams, placing ladders, ventilating buildings, extricating and rescuing victims; cleaning up premises after fires have been extinguished; supervises and participates in the department safety program; supervises the minor mechanical maintenance and repair of fire apparatus and automotive equipment; directs and participates in the cleaning of quarters, equipment and apparatus of the fire station; instructs and drills fire department personnel in firefighting methods and techniques, and related subject in accordance with department policies and procedures; supervises and participates in inspection of assigned occupancies for fire prevention and pre-fire planning; assists in the preparation of annual budget; manages assigned budget projects prepares and maintains records and reports.

MINIMUM QUALIFICATIONS

Experience and Training Guidelines

Experience: Two (2) years on the Oceanside Fire Department in the position of Fire Engineer; or two (2) years on the Oceanside Fire Department as a 1st Class Firefighter/Paramedic; or any combination of two (2) years on the Oceanside Fire Department as a 1st Class Firefighter/Paramedic and/or Fire Engineer.

Education: Possess either: a) an Associate of Arts (AA) or Associate of Science (AS) Degree in Fire Science; or b) a Bachelor's Degree; or c) a California State Fire Marshal (CSFM) Fire Officer or Company Officer Certificate and thirty (30) additional accredited college units, with a "C" grade or better. A CSFM Company Officer Task Book must be completed within twelve (12) months after promotion to Fire Captain. Employees failing to complete their Task Book within twelve (12) months after promotion may be demoted to the classification they held prior to

selection as Fire Captain. This demotion is neither subject to appeal, nor subject to the grievance process; or d) possess eighty (80) transferable creditable units with a minimum of 30 units in Fire Science or Fire Technology. However, an employee selected for the position of Fire Captain who meets only the criteria stated in d), must obtain their Bachelor's Degree within 18 months of selection as Fire Captain. Such an employee who fails to obtain their Bachelor's Degree within this eighteen (18) month period will revert to the classification they held prior to selection as Fire Captain. This reversion is not subject to appeal nor is it subject to the grievance process.

License/Cards:

- Maintain a current American Heart Association Healthcare Provider or American Red Cross CPR card.
- Possess current County of San Diego EMT Certification or a State of California EMT-P license and County of San Diego paramedic accreditation.
- Maintain a valid Class A or B California Driver's License with appropriate endorsements, or a Class C California Driver's License with a Firefighter endorsement.
- Possess Oceanside Fire Department Certified Apparatus II.
- Blue Card Incident Commander and California Incident Command Certification System (CICCS) Engine Boss certifications must be obtained within twelve (12) months of selection. Employees failing to complete their Task Book within the twelve (12) months may be demoted to the classification they held prior to selection as Fire Captain. This demotion is neither subject to appeal, nor subject to the grievance process.

Knowledge of:

- Current fire fighting principles, methods, techniques, and strategies;
- Operation and maintenance of current apparatus and equipment used in fire fighting activities;
- Hazardous materials, fire prevention procedures and related codes;
- The incident command system;
- Policies, rules and regulations of the Fire Department;
- Current principles and techniques relating to management and supervision.

Ability to:

- Plan and direct the work of a fire station or administrative staff;
- Supervise, train and evaluate assigned staff;
- Assume commander duties as required;
- Evaluate emergency situations and make appropriate decisions;
- Prepare and present effective oral and written reports and communications;
- Conduct thorough inspections and investigations;
- Assist in budget preparation and monitoring;
- Establish effective working relationships with staff, City officials and the general public.

WORKING CONDITIONS

Environmental Conditions: Exposure to varying inside temperatures, correspondent with seasonal climate outside; exposure to smoke and hazardous material fumes, heat from fires, seasonal elements at emergency sites; exposure to communicable diseases (HIV, HBV, HCV, tuberculosis, meningococcal meningitis, various parasites, etc.)

Physical Conditions: Essential and marginal functions require maintaining physical condition necessary for arduous work and frequent bending, turning, reaching, grasping, kneeling, standing, sitting, and walking; and moderate to heavy pushing, pulling, lifting and carrying.